

# **Job Description**

## **MFC Service Corp**

**JOB TITLE:** Framing Manager

**REPORTS TO:** Regional Construction Manager

### **Summary of Job Duties**

The role of Framing Manager is responsible for the daily operations of all framing crews in the Murray Franklyn single family residential homes and possibly multi-family dwellings. This position works with internal teams (purchasing, plans, permits, design) and external vendors including but not limited to the framing subcontractors and lumber suppliers.

### **Primary Duties & Responsibilities**

- Works with individual framing crews to help them better understand the plans, details, procedures and efficiencies of framing a Murray Franklyn home. However, it is still the Construction Managers responsibility to manage each framing crew on their site.
- Assure that all safety requirements are being followed including but not limited to: fall protection, handrails installed properly and held throughout the duration of the job. Inspect personal protective equipment and ensure a safe method of raising walls and other areas of home
- Continuously spot check all framing jobs in progress to help catch and correct errors immediately.
- Assure that good housekeeping procedures are being followed; materials are organized, houses are cleaned daily, and access to the homes in progress is clear and effective.
- Make notes and effectively communicate to the plans managers any errors, omissions, discrepancies or problems with the house plans and / or details.
- Responsible for double checking and redlining outgoing plans before the field file is released.
- Go through process of value engineering of framing means, methods, products, including but not limited to framing hardware, foundations, etc.
- Monitor and organize the assignment of framing crews to the next job site.
- Regularly communicate with the framing sub-contractor owner as to crew progress, and/or problems with the crew.
- Walk the frame job with the Construction Manager to compile a final punch list for the crew once it's been walked by a sub-contractor owner.
- Attend monthly Construction Manager meetings to discuss framing issues
- Attend bi-monthly Regional Construction Manager meeting to discuss framing issues
- Work directly with the construction design team to assure the project is methodically designed so that the construction can be properly implemented to gain the most value in keeping with the design intent and budget constraints.
- Maintain and update the project schedule accordingly.
- Network with all framing subcontractors to acquire new crews as needed.

### **Required Qualifications**

- 8-10 years' work experience in the single family and/or multi-family residential construction
- Excellent project management; high quality standards
- Excellent working relationships with framing subcontractors and vendors
- Ability to communicate with all levels of personnel – Spanish language a plus
- Supervision management experience
- Valid driver's license and auto insurance

This is a full-time salary exempt position. Murray Franklyn offers a great compensation and benefit package including medical, dental, vision, life insurance and 401k with match. We are an Equal Opportunity Employer. Please respond to this email by sending a cover letter and resume to [jobs@murrayfranklyn.com](mailto:jobs@murrayfranklyn.com). Salary DOE.