

## **Murray Franklyn Family of Companies**

### **Land Development**

#### **Position Description – Civil Engineer**

#### **Reports to: Director of Land Development**

#### Primary Responsibilities:

This position would be responsible for managing all aspects of development projects associated with land planning specific to home product layouts, preliminary short plat and subdivision designs, engineering administration with the various consultants, development of onsite drainage designs both for the overall project and onsite lot criteria, as well as the other associated utility designs as required by the various municipalities. This position would be responsible for working with the Director and the Land Development group as directed in the preparation and approvals of these tasks.

It is the intent that the Civil Engineer would have the initial and primary responsibility for creating land plans, conceptual engineering and product layout, working closely with the Director, the Partners, and other members of the land department.

The position would work with staff members during the feasibility of projects while in the process of acquisition. This would include land use, preliminary designs, product layouts, and utility research to serve the property.

#### General Responsibilities:

- Works closely with Partners and Director of Land Development in all aspects of a project.
- Attends weekly staff meetings within the Land Development group.
- Provides at minimum, twice monthly reports to the Director and Partners regarding the status of each project under feasibility and entitlement.
- Coordinates the full preparation of all preliminary and final engineering plan approvals required for the project(s).
- Work closely with the Land Development group to take active role in the preparation and permitting of engineering plans, providing the Development Managers with the preliminary engineering drawings and work with them in the development of those plans to approvals to value engineer.

#### Qualifications:

- Must have a degree in civil engineering from an accredited university. A Professional Engineers License is not required.
- Possess a strong understanding of the Municipal Stormwater regulations and how they apply to site development and onsite lots requirements.
- Have a basic knowledge of land development and the housing industry in regards to the civil engineering requirements of preliminary platting, preliminary short platting, commercial development process' within various jurisdictions including final design requirements.

- Experience in dealing with municipal agencies.
- Thorough knowledge of municipal subdivision codes.
- The ability to understand and critic technical reports such as traffic reports, geotechnical reports, wetland reports, etc.
- Experience in Microsoft Word, Excel, and scheduling programs in a network environment.
- Must be experienced in Auto Cad programs